



BOARD OF TRUSTEES MEETING MINUTES May 2, 2019 (June Meeting)

The Board of Trustees of the Southern Virginia Higher Education Center (SVHEC, Center) met, in open session at 2:00 p.m., on May 2, 2019. The meeting was held at the Berry Hill Conference Center in South Boston, VA; Ms. Mattie Cowan, Chairman, presided.

ATTENDANCE

SVHEC BOARD of TRUSTEE ATTENDEES

Ms. Mattie Cowan
Mr. Doug Lee
Mr. Peter Blake
Mr. John Lee
Mr. Paul Nichols
Dr. Ken Perkins
Senator Frank Ruff
Mr. Dennis Witt
Dr. Charlette Woolridge
Delegate Tommy Wright

REGRETS

Delegate James Edmunds
Mr. Tom Raab
Mr. Jay Burnett
Dr. Al Roberts

Other Attendees

Dr. Debra Holley, DCC
Ms. Audrey Burges, Office of the Attorney General

SVHEC STAFF MEMBER ATTENDEES

Dr. Betty H. Adams, SVHEC Executive Director
Mrs. Brenda Terry, Chief Financial and Operations Officer
Mrs. Susan Wilborn, SVHEC Executive Assistant and Board Clerk
Mrs. Hope Harris-Gayles, Associate Director of Student & Partner Development
Dr. Brian Jackson, Director of Workforce Training Programs

AGENDA ITEM: CALL TO ORDER

Ms. Mattie Cowan, Chairman, opened the meeting by welcoming everyone and thanking them for attending the meeting as well as the retreat that preceded the meeting.

Madam Chair then asked the Board Clerk to call the roll, after which it was determined a quorum was present.

APPROVAL OF MINUTES

The minutes of the March 27, 2019 Board Meeting were approved unanimously upon a motion by Mr. John Lee, seconded by Senator Frank Ruff and duly carried.

The minutes of the March 27, 2019 Executive Committee meeting were approved unanimously upon a motion by Dr. Ken Perkins, seconded by Mr. Peter Blake, and duly carried.

Agenda Item: Unfinished Business

CHAIRMAN NOMINATIONS

Chairman Mattie Cowan turned the meeting over to Vice Chairman Doug Lee to oversee nominations for the board chairman's seat. Mr. Lee then recognized Dr. Charlette Woolridge, a member of the Nominating Committee, who shared the committee's recommendation to the Board that Ms. Mattie Cowan be elected to serve as Chairman for an additional one-year term as permitted by the bylaws.

Upon a motion by Dr. Charlette Woolridge, seconded by Dr. Ken Perkins, and approved unanimously, the Board voted to elect Ms. Mattie Cowan to serve as Chairman for an additional one-year term as permitted by the bylaws.

Agenda Item: New Business

EXECUTIVE DIRECTOR EVALUATIONS

Chairman Cowan asked the Board to turn their attention to the Executive Director's Annual Evaluation she handed out to each member. She requested members return the completed forms to the Board Clerk by June 30 in the self-addressed, stamped envelopes or via email noting that Dr. Adams would be forwarding to each member her self-evaluation.

Delegate Wright asked the Chairman if he could address the Board. He stated that during the retreat it was suggested to have 100% donation participation from both the Foundation and the Center Boards. He expressed concern about members that have been appointed to Governing Boards donating money. Ms. Cowan thanked Delegate Wright for expressing his concerns. She advised that donations are not required and that board members are free to determine the acceptability of making donations to the Center on an individual basis.

Agenda Item: Public Comments

No public comments were presented.

Adjournment

The meeting adjourned at 2:25 p.m.



Ms. Mattie Cowan, Chairman



Mrs. Susan Wilborn, Board Clerk