



**Executive / Executive Director Search Committee
Announcement Committee**

820 Bruce Street | South Boston | VA 24592

Phone: (434) 572-5477

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SOUTHERN VIRGINIA HIGHER EDUCATION CENTER EXECUTIVE/EXECUTIVE
DIRECTOR SEARCH **ANNOUNCEMENT COMMITTEE MEETING**
JANUARY 14, 2025

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MEETING MINUTES

Tuesday, January 14, 2025

2:00 p.m.

Halifax County Public Schools Office | 1030 Mary Bethune Street, Room 20 | Halifax, VA

ATTENDANCE

Executive/Executive Director Search Announcement Committee Members:

Jeffrey Davis, Board of Trustees, *Vice Chair & Announcement Committee Chair*

Tom Raab, Board of Trustees, *Executive Committee Member*

ABSENT

Dennis Witt, Board of Trustees, *Executive Committee Member*

SVHEC Staff:

Dr. Nettie Simon-Owens, *Staff Liaison & Chief Strategy Officer*

AGENDA ITEM 1: CALL TO ORDER (OPEN SESSION)

Mr. Davis called the meeting to order at 2:00 p.m. and extended greetings to all. He recognized and thanked all attendees present and stated the purpose of the meeting. The stated purpose of the meeting was to notify the public that the SVHEC Board of Trustees will be interviewing candidates for the Executive Director position within the next 15 days, at an undisclosed location.

AGENDA ITEMS 2: DETERMINATION OF A QUORUM AND APPROVAL OF AGENDA

A quorum was confirmed via roll call, and the agenda approved by consensus.

AGENDA ITEM 3: ANNOUNCEMENT COMMITTEE STATEMENT

The SVHEC Board of Trustees will be interviewing candidates for the Executive Director position within the next 15 days, at an undisclosed location.

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AGENDA ITEM 4: ADJOURNMENT

There being no further discussion or business, and the adjournment of the meeting at 2:03 p.m. was approved by consensus.

Jeffrey Davis, *Committee Chair*

Dr. Nettie L. Simon-Owens, *SVHEC Staff*

DRAFT 01/14/2025